



SERVICE PROGRAM APPLICATION AND AGREEMENT

**Please Return Application and Total Service Fee to: Melissa Bazely –
volunteer@dovemissions.org.**

Group Name: _____

Group Leader: _____

Group Leader Address: _____

City: _____ State: _____ Zip: _____

Current e-mail address: _____

Phone: (home) _____ (work/cell) _____ Birth date: _____ M/

F: _____

How did you first learn about Dove Missions? _____

Names and ages of Group Members:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

What are your primary goals for your group while in Puerto Plata?

Service dates: _____ **Total days:** _____

Where will you be staying? _____
(see dovemissions.com for suggestions)

Dove Missions is a 501c3 nonprofit corporation incorporated under the laws of the State of Minnesota, USA. In this Agreement, “Dove Missions” means the corporation, its trustees, directors, officers, employees, field team leaders, and agents. “You” and “your” refers to the person signing this Agreement. “The Host” refers to the entity(ies) (e.g., school, clinic, hospital, organization, and/or government agency) which invited Dove Mission Volunteers and/or to which you are assigned to serve, and its employees, agents, officers, and directors.

Dove Missions will make all the necessary arrangements to provide you with the opportunity to work with and learn from local people in the community. You agree to volunteer your time and talents to the best of your ability following Dove Missions guidelines and policies.

You further agree to the terms outlined in this document.

For International Service Programs, you and your team members will need a passport. The service program fee covers in-town (Puerto Plata) transportation to and from the field locations and your lodging, as well as the guidance of our field team director. It does not include airfare, your accommodations, general expenses and food. Information on lodging options is available on our web site: www.dovemissions.com. Your field team director will also assist you with finding places to eat and markets to purchase groceries.

SERVICE PROGRAM PAYMENT POLICIES

We are a small organization and only ask for a minimal service program fee/donation of _____/day/person. This fee is fully tax deductible. It covers 4-8 hours of service in and around the slums of Puerto Plata with our field team leader as your guide. Each trip will be unique and different, co-created with you and personalized to meet your interests and callings. **Remember, the Service Program fee does not include food, lodging, visas or airfare.** Dove Missions is not responsible for the acts or failures of anyone else who provides services to you. You authorize Dove Missions to use your fee for general operating purposes, outreach programs, salaries for the staff, food for the poor, school supplies and uniforms, as well as medical supplies and transportation.

CANCELLATION AND REFUND

Dove Missions may cancel any Service Program at any time. Dove Missions may also reject an application anytime before departure. Dove Missions will refund the total amount you paid to Dove Missions (1) if the Service Program is filled at the time you apply, (2) if Dove Missions does not accept your application for any reason, or (3) if the Service Program is canceled for any reason. If you cancel your Service Program for any reason, you must notify Dove Missions **in writing**. A refund will be given to you less a \$25 processing fee.

RELEASE AND LIABILITY

As team leader you agree to have all team members complete and sign an application that will hold harmless and indemnify Dove Missions and its Board of Directors, employees, agents, and or associates from any and all liability. You also agree to collect all program fees and submit them to Dove Missions.

Team Leader Signature

Date

Service Fee of _____ (per individual) x _____ (# of people in team) x _____ (# of days)
= _____ Total Service Fee (Tax Deductable)

